

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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July 1, 2003

**FROM: BARBARA HALSEY, INTERIM DIRECTOR
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: CONTRACT WITH SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
FOR SERVICES RENDERED UNDER THE NURSE WORKFORCE INITIATIVE
REGIONAL TRAINING COLLABORATIVE GRANT**

RECOMMENDATION: Approve a contract with San Bernardino Community College District to provide instructional services for twenty-five Nurse Workforce Initiative Regional Training Collaborative participants, from August 1, 2003 through September 30, 2005, for a total contract amount not to exceed \$101,130.

BACKGROUND INFORMATION: On March 25, 2003, the Board of Supervisors authorized Jobs and Employment Services Department (JESD) to accept a Nurse Workforce Initiative Regional Training Collaborative (NWI-RTC) grant award, in the amount of \$2,100,000, from the State of California Employment Development Department. Consistent with the County's grant application, the NWI-RTC grant award will be used to address regional nursing shortages, by preparing incumbent healthcare workers, community college students, and Workforce Investment Act customers for high demand nursing positions.

Under the provisions of this contract, San Bernardino Community College District (SBCCD) will implement a program of instructional services that is designed to promote entry-level employment and career development in the nursing field. Twenty-five NWI-RTC participants who meet the prerequisites of the district's nursing program, including five licensed vocational nurses, will be enrolled in courses leading to an Associate of Science Degree, with a major in nursing. SBCCD will provide a clinical instructor, laboratory assistant, and training supplies to facilitate the nursing program instructional services for NWI-RTC participants. This cost reimbursement contract will not exceed \$101,130 over the three fiscal years covered by the contract (\$28,894 during FY 2003-04; \$57,789 during FY 2004-05; and \$14,447 during FY 2005-06). JESD will monitor SBCCD's compliance with contract terms and program performance on a regularly scheduled basis.

County Policy 11-05 requires County departments to seek Board of Supervisors' approval when contracting for services in excess of \$25,000 per fiscal year. Approval of this item will allow the County to continue to pursue innovative approaches in addressing the shortage of skilled nursing professionals in San Bernardino County.

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REVIEW BY OTHERS: This contract was reviewed and recommended for approval by the San Bernardino County Workforce Investment Board (WIB) Contracts and Performance Committee on May 27, 2003, and by the full WIB on June 9, 2003. This item was reviewed and approved as to form by County Counsel (Regina A. Coleman, Deputy County Counsel) on May 27, 2003, and was reviewed by the County Administrative Office (Patricia M. Cole, Administrative Analyst III) on June 2, 2003.

FINANCIAL IMPACT: This expenditure, not to exceed \$101,130, is included in JESD's Budget (SAC-JOB) for Fiscal Year 2003-04, and will be included in the Department's Proposed Budgets for FY 2004-05 and FY 2005-06. This action will not result in any additional cost to the County, as funding will be provided through the Nurse Workforce Initiative Regional Training Collaborative Grant, which is 100% funded by the Governor's 15% discretionary Workforce Investment Act funds.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the Department's proposal and recommends this action based on the action is fully funded by revenue sources (Nurse Workforce Initiative Regional Training Collaborative Grant, which is 100% funded by the Governor's 15% discretionary Workforce Investment Act funds) that are intact and not in jeopardy for fiscal years 2003-04, 2004-05, and 2005-06.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Barbara Halsey, Interim Director, JESD (909-433-3330)

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